



Hunger Intervention Program

Food security for all

3841 NE 123rd St, Seattle, WA 98125 | www.hungerintervention.org

Version 1

Approved by the Board: January 18, 2023

PRIVACY POLICY AND DONOR BILL OF RIGHTS

The Hunger Intervention Program (HIP) values its donors, volunteers, and program participants and takes their privacy seriously. We will respect the privacy of the personal and organizational information that we are privileged to have access to as part of our job duties. Our commitment to respecting the privacy of our supporters and program participants extends to how we obtain, use, protect, and share information about them.

Principles and Actions

- We do not sell our donor/volunteer information.
- We do not provide donor, volunteer, or program participant information to organizations or individuals outside HIP without their consent.
- We hold strictly confidential all information concerning donors / volunteers / prospects / program participants, including names, addresses, contact information, names of beneficiaries, nature and value of estates, amounts of provisions or gifts, services provided, etc., unless a donor/volunteer or program participant grants permission to use selective information for purposes of referral, testimonial, example, recognition, or publicity or unless required by law.
- We have procedures in place to limit access to information to only those employees and volunteers who need to know such information in order to fulfill our mission.
- We educate our employees and volunteers on the importance of protecting the privacy and security of confidential personal and organizational information.
- We use our best efforts to comply with the expressed wishes of any donor/volunteer/program participant who does not want their name used in any promotional material, wishes their name removed from solicitation lists, or wishes to have their gifts or services be anonymous.
- We collect, use, and share information about our supporters among employees and volunteers only on a need-to-know basis and for the sole purpose of carrying out HIP's mission.

HIP endorses the following Donor Bill of Rights created by the Association of Fundraising Professionals (AFP), the Association for Healthcare Philanthropy (AHP), the Council for Advancement and Support of Education (CASE), and the Giving Institute: Leading Consultants to Non-Profits.

A Donor Bill of Rights*

- The right to be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.
- The right to be informed of the identity of those serving on the organization's governing board and to expect the board to exercise prudent judgment in its stewardship responsibilities.
- The right to have access to the organization's most recent financial statements.
- The right to be assured their gifts will be used for the purposes for which they were given.
- The right to receive appropriate acknowledgment and recognition or to remain anonymous if desired.
- The right to be assured that information about their donations is handled with respect and with confidentiality to the extent provided by law.
- The right to expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.
- The right to be informed whether those seeking donations are volunteers, employees of the organization, or hired solicitors.
- The right to have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.
- The right to freely ask questions when making a donation and to receive prompt, truthful, and forthright answers.

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